



room?	
20-Notions mania Part 3 - The rest	
21-Saturday Sweep Up Book Nook! - Part 1	
22-Sunday Catch Up	
23- Fabric review	
24-Tackle Tuesday - Time to think about the things you want to give away or sell. Need to make that happen now.	
25- Your work units. Are they correct for your space? Could you do better	
26-Creating a Creative Space - what do you use most. What do you use least?	
27-Sweep Up Book Nook! - Part 2	
28-Saturday Sweep Up FABRIC!!	
29-Sunday Catch Up	
30- Let's Review! We are going to wrap up tomorrow doing that 'last task' we each need to do in our space.	
31-Tackle Tuesday - Get those loose ends tied up in a bow!	

#### Some tips from our Ambassador Team

##### Places to take things we no longer want

- free table at guild,
- donate to various groups,
- sell on FB market place,
- have a swap meet
- Local resellers that might be charity or not, look around your community
- List of places that will take quilt tops and supplies at my website  
<https://www.ilovetomakequilts.com/quilt-tops-for-chairty.html>
- Take time to develop a wish list - you can now see what you have space for and what tools you may need.

##### A few Other Tips

- Barbara - On Fridays I take inventory of the projects that I'm working on and decide what I'm doing to "focus" on over the weekend and get those projects ready. "FOCUS FRIDAY"
- Suzanne - I try to put the pattern in with the projects. Sometimes I put a note and mark the date I organize it. Helps me know next time I grab it how long it was idle.
- Carrie F at the end of the day I turn down the heat, dump the water out of my iron, make sure the iron is unplugged. Put rulers, rotary cutters, scissors, etc away in their "holders" and turn out all the lights. We have a wonderful reuse shop in town called Scraps & Skeins...I periodically gather fabric, tools, books, etc. to donate there.
- Melissa -I group my books by category. I have a longarm pattern section, applique, piecing, books by author like Pat's books. That way if I can't remember the name of a book I can start looking in the right general area.

<b>Review your Main Areas for what you want to focus on</b>	<b>Yes - write what you hope to accomplish</b>	<b>Maybe</b>	<b>No</b>
<b>Fabric</b>			
<b>Books</b>			
<b>Patterns</b>			
<b>Rulers</b>			
<b>Die cutting</b>			
<b>Thread</b>			
<b>Storage Containers</b>			
<b>Projects in Progress</b>			
<b>UFOs</b>			
<b>Computer, Tablets</b>			
<b>Sewing Machines</b>			
<b>Notions - for the machine - feet, hoops, etc</b>			
<b>Notions - tools - scissors, cutters etc</b>			
<b>Notions - the rest - pins, glues, markers, etc</b>			
<b>Batting</b>			
<b>Other - like Dust!</b>			